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# **SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN**

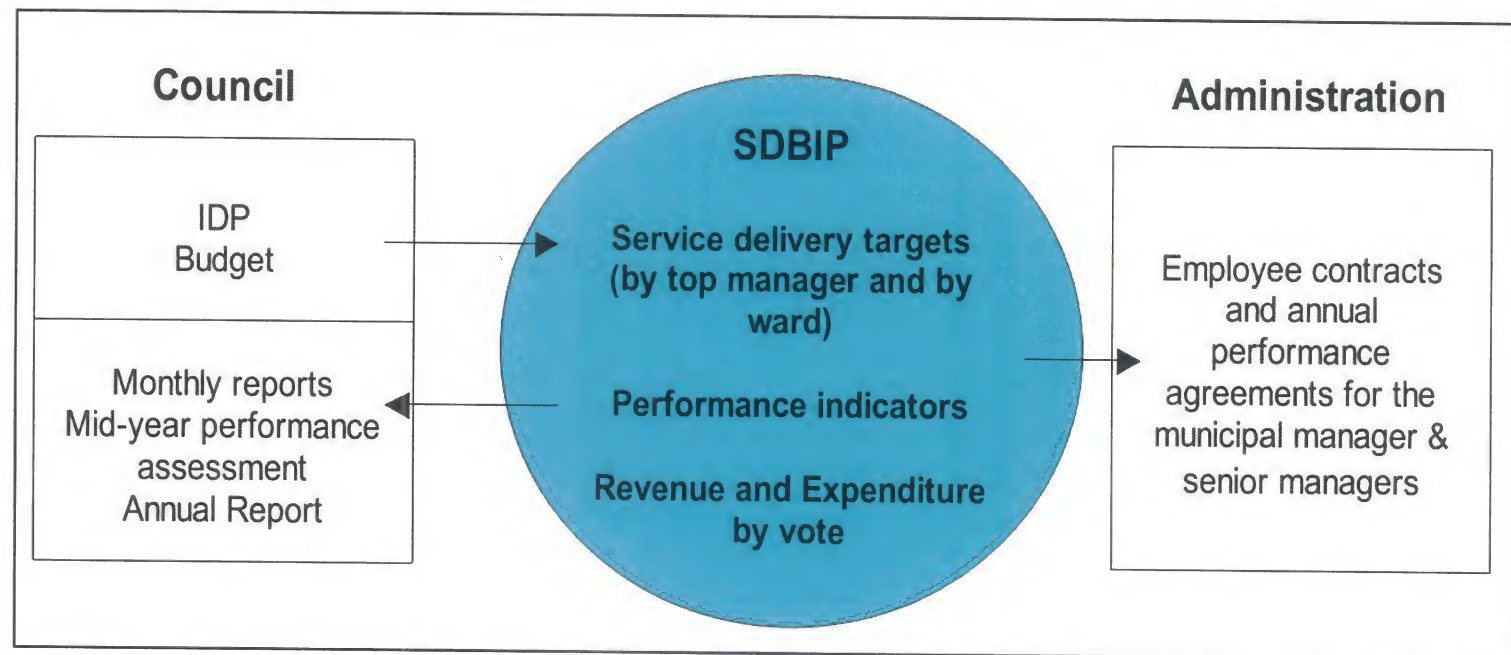
**Section 53 - MFMA**


**2016/2017**



## SDBIP CONCEPT

Diagram 1  
SDBIP “contract”





**The legislative requirements of the SDBIP are contained in Section 53 of the MFMA. Chapter 1 of the MFMA defines the SDBIP as:**

“a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality’s delivery of services and the execution of its annual budget and which must include (as part of the top-layer) the following:

- (a) projections for each month of -
  - (i) revenue to be collected, by source; and
  - (ii) operational and capital expenditure, by vote;
- (b) service delivery targets and performance indicators for each quarter”.

The components, as required to form the top-layer of the SDBIP, are attached, for approval and implementation.

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## **COMPONENTS OF THE TOP-LAYER OF THE SDBIP**

### **Component 1**

Monthly projections for revenue to be collected for each source

### **Component 2**

Monthly projections for revenue and operating expenditure for each vote

### **Component 3**

Monthly projections for capital expenditure for each vote

### **Component 4**

Quarterly projections of service delivery targets and performance indicators for each vote

### **Component 5**

Ward information for expenditure and service delivery / detailed capital works plan broken down by ward over three years

### **Approval**







## **Component 1**

**Monthly projections for revenue to be collected for each  
source**

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### Service Delivery & Budget Implementation Plan

**Component 1: Monthly projections for revenue for each source**

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**TOTAL BUDGET ALLOCATION PER KEY PERFORMANCE AREA (KPA)**

		Prior Year 3	Prior Year 2	Prior Year 1	Budget	Adj Budget	Full Year
Revenue Total	KPA 1 Total	-3 656 303.92	-4 139 786.67	-4 830 830.37	-6 957 250.00	-5 330 250.00	-5 330 250.00
	KPA 2 Total	-7 700 839.64	-51 066 637.90	-48 049 034.14	-53 138 782.00	-51 509 846.00	-51 509 846.00
	KPA 3 Total	-13 510 842.43	-19 862 823.08	-24 504 129.49	-48 562 054.00	-34 439 509.48	-34 439 509.00
	KPA 4 Total	-816 710.81	-1 081 276.52	-288 709.54	-600 000.00	-945 302.00	-945 302.00
	KPA 5 Total	-116 873 000.63	-127 617 493.82	-154 372 207.86	-166 802 648.00	-168 196 648.00	-168 196 648.00
	KPA 6 Total	-486 508 702.64	-472 564 466.38	-498 779 036.00	-594 552 387.00	-566 053 349.00	-566 053 349.00
	KPA 7 Total	-33 603 162.44	-38 218 707.51	-46 346 611.77	-49 804 848.00	-47 735 437.00	-47 735 437.00
	KPA 8 Total	-1 896 603.21	-1 906 177.73	-2 488 968.49	-1 975 050.00	-2 525 050.00	-2 525 050.00
		-664 566 165.72	-716 457 369.61	-779 659 527.66	-922 393 019.00	-876 735 391.48	-876 735 391.00
	KPA 1 Total	10 777 423.58	13 732 334.49	13 093 333.74	16 988 714.00	15 349 549.05	15 349 553.00
	KPA 2 Total	14 085 367.16	52 601 469.02	51 671 219.78	53 823 660.00	53 500 118.41	53 500 122.00
	KPA 3 Total	12 559 539.77	14 664 193.86	16 856 640.94	34 177 158.00	23 914 849.01	23 914 865.00
	KPA 4 Total	165 601 327.97	141 954 655.08	191 000 326.80	237 968 884.08	223 311 691.58	223 311 655.00
	KPA 5 Total	31 186 179.71	45 591 880.19	40 746 601.56	39 353 074.00	33 869 516.22	33 869 522.00
	KPA 6 Total	391 238 035.91	415 715 750.53	464 762 411.89	564 503 377.00	546 871 125.92	546 871 130.00
	KPA 7 Total	23 967 776.26	20 080 154.67	17 987 782.19	28 264 025.00	28 370 709.67	28 370 709.00
	KPA 8 Total	4 174 749.22	4 921 566.90	5 230 876.73	9 405 274.00	12 307 917.13	12 307 921.00
	Expenditure Total	653 590 399.58	709 262 004.74	801 349 193.63	984 484 166.08	937 495 476.99	937 495 477.00
	KPA 1 Total	-	80 493.00	227 261.04	-	67 950.00	67 950.00
	KPA 2 Total	2 261 144.32	1 206 928.09	1 714 234.54	2 640 000.00	1 056 272.00	1 056 272.00
	KPA 3 Total	5 313 953.44	13 536 728.68	13 643 264.82	15 700 000.00	14 911 567.00	14 911 567.00
	KPA 4 Total	1 058 232.62	722 674.33	654 681.12	500 000.00	4 545 679.00	4 545 679.00
	KPA 5 Total	31 101.00	214 445.95	116 576.10	300 000.00	381 253.00	381 253.00
	KPA 6 Total	21 444 672.12	31 284 138.42	10 391 170.99	22 700 000.00	16 798 062.00	16 798 062.00
	KPA 7 Total	68 020 530.75	39 089 925.63	42 192 153.35	49 950 000.00	54 818 421.00	54 818 421.00
	KPA 8 Total	-	36 214.00	117 598.45	-	-	-
	Capital Total	98 129 634.25	86 171 548.10	69 056 940.41	91 790 000.00	92 579 204.00	92 579 204.00



## **Component 2**

**Monthly projections for revenue and operating  
expenditure for each vote**

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### Service Delivery & Budget Implementation Plan

**Component 2: Monthly projections for revenue and expenditure (operating and capital) for each vote**

Monthly Projections for Revenue, Operating Expenditure and Capital Expenditure for Each Vote	F01	M03	M04	M05	M06	M07	M08	M09	M10	M11	M12	FULL YEAR
	2016/2017	SEPT 2016	OCT 2016	NOV 2016	DEC 2016	JAN 2017	FEB 2017	MAR 2017	APR 2017	MAY 2017	JUN 2017	JUL - JUN
	BUDGET	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION
PROJECTED MONTHLY CASH BALANCE												
Opening Cash Balance	50 541 810	65 602 933	69 678 200	72 398 467	88 613 735	81 449 002	87 694 269	86 286 536	82 921 803	77 407 070	72 936 337	50 541 810
Plus: Cash Inflow for the Month	892 809 313	73 125 776	73 125 776	88 425 776	73 125 776	73 125 776	73 125 776	73 125 776	73 125 776	73 125 776	73 125 776	892 809 313
Amounts billed	970 800 409	80 900 034	80 900 034	80 900 034	80 900 034	80 900 034	80 900 034	80 900 034	80 900 034	80 900 034	80 900 034	970 800 409
Council	5 538 000	461 500	461 500	461 500	461 500	461 500	461 500	461 500	461 500	461 500	461 500	5 538 000
Savanna City	26 587 381	2 215 615	2 215 615	2 215 615	2 215 615	2 215 615	2 215 615	2 215 615	2 215 615	2 215 615	2 215 615	26 587 381
Municipal Manager	-	-	-	-	-	-	-	-	-	-	-	-
Corporate Services	2 253 848	187 821	187 821	187 821	187 821	187 821	187 821	187 821	187 821	187 821	187 821	2 253 848
Development Planning & Housing	2 701 804	225 150	225 150	225 150	225 150	225 150	225 150	225 150	225 150	225 150	225 150	2 701 804
Financial Services	178 099 255	14 841 605	14 841 605	14 841 605	14 841 605	14 841 605	14 841 605	14 841 605	14 841 605	14 841 605	14 841 605	178 099 255
Community Services	75 126 229	6 260 519	6 260 519	6 260 519	6 260 519	6 260 519	6 260 519	6 260 519	6 260 519	6 260 519	6 260 519	75 126 229
Protection Services	57 686 898	4 807 241	4 807 241	4 807 241	4 807 241	4 807 241	4 807 241	4 807 241	4 807 241	4 807 241	4 807 241	57 686 898
Engineering Services	622 806 994	51 900 583	51 900 583	51 900 583	51 900 583	51 900 583	51 900 583	51 900 583	51 900 583	51 900 583	51 900 583	622 806 994
Less Provision for bad debt	-85 823 678	-7 151 973	-7 151 973	-7 151 973	-7 151 973	-7 151 973	-7 151 973	-7 151 973	-7 151 973	-7 151 973	-7 151 973	-85 823 678
Less Internal consumption (non cash)	-7 467 418	-622 285	-622 285	-622 285	-622 285	-622 285	-622 285	-622 285	-622 285	-622 285	-622 285	-7 467 418
Plus: New External Borrowings	15 300 000			15 300 000								15 300 000
Less: Operating Expenditure	-1 023 963 434	-85 330 286	-85 330 286	-85 330 286	-85 330 286	-85 330 286	-85 330 286	-85 330 286	-85 330 286	-85 330 286	-85 330 286	-1 023 963 434
Council	-25 984 815	-2 165 401	-2 165 401	-2 165 401	-2 165 401	-2 165 401	-2 165 401	-2 165 401	-2 165 401	-2 165 401	-2 165 401	-25 984 815
Savanna City	-25 167 381	-2 097 282	-2 097 282	-2 097 282	-2 097 282	-2 097 282	-2 097 282	-2 097 282	-2 097 282	-2 097 282	-2 097 282	-25 167 381
Municipal Manager	-8 120 909	-676 742	-676 742	-676 742	-676 742	-676 742	-676 742	-676 742	-676 742	-676 742	-676 742	-8 120 909
Corporate Services	-42 835 552	-3 569 629	-3 569 629	-3 569 629	-3 569 629	-3 569 629	-3 569 629	-3 569 629	-3 569 629	-3 569 629	-3 569 629	-42 835 552
Development Planning & Housing	-24 538 774	-2 044 898	-2 044 898	-2 044 898	-2 044 898	-2 044 898	-2 044 898	-2 044 898	-2 044 898	-2 044 898	-2 044 898	-24 538 774
Financial Services	-62 686 290	-5 223 858	-5 223 858	-5 223 858	-5 223 858	-5 223 858	-5 223 858	-5 223 858	-5 223 858	-5 223 858	-5 223 858	-62 686 290
Community Services	-111 434 683	-9 286 224	-9 286 224	-9 286 224	-9 286 224	-9 286 224	-9 286 224	-9 286 224	-9 286 224	-9 286 224	-9 286 224	-111 434 683
Protection Services	-90 024 283	-7 502 024	-7 502 024	-7 502 024	-7 502 024	-7 502 024	-7 502 024	-7 502 024	-7 502 024	-7 502 024	-7 502 024	-90 024 283
Engineering Services	-633 170 748	-52 764 229	-52 764 229	-52 764 229	-52 764 229	-52 764 229	-52 764 229	-52 764 229	-52 764 229	-52 764 229	-52 764 229	-633 170 748
Plus Non Cash Expenditure Items	238 160 096	19 846 675	19 846 675	19 846 675	19 846 675	19 846 675	19 846 675	19 846 675	19 846 675	19 846 675	19 846 675	238 160 096
Provision for Bad Debt	85 823 678	7 151 973	7 151 973	7 151 973	7 151 973	7 151 973	7 151 973	7 151 973	7 151 973	7 151 973	7 151 973	85 823 678
Depreciation	144 869 000	12 072 417	12 072 417	12 072 417	12 072 417	12 072 417	12 072 417	12 072 417	12 072 417	12 072 417	12 072 417	144 869 000

Internal Consumption	7 467 418	622 285	622 285	622 285	622 285	622 285	622 285	622 285	622 285	622 285	622 285	7 467 418
Less: Capital Expenditure	-81 968 732	-2 730 000	-4 085 000	-5 890 000	-2 970 000	-560 000	-8 213 000	-10 170 000	-12 320 000	-11 276 000	-14 123 070	-80 787 070
Council	-650 000	-	-	-	-	-	-	-	-	-	-650 000	-650 000
Savanna City	-1 420 000	-	-200 000	-20 000	-	-	-200 000	-200 000	-500 000	-200 000	-100 000	-1 420 000
Corporate Services	-665 000	-	-	-10 000	-70 000	-60 000	-	-25 000	-20 000	-	-480 000	-665 000
Development Planning & Housing	-50 000	-	-	-	-	-	-	-	-	-	-50 000	-50 000
Financial Services	-85 000	-35 000	-	-	-	-	-	-	-50 000	-	-	-85 000
Community Services	-8 255 000	-635 000	-460 000	-1 360 000	-450 000	-	-1 350 000	-700 000	-700 000	-2 300 000	-300 000	-8 255 000
Protection Services	-4 600 000	-	-350 000	-250 000	-	-	-750 000	-750 000	-750 000	-950 000	-800 000	-4 600 000
Engineering Services	-66 243 732	-2 060 000	-3 075 000	-4 250 000	-2 450 000	-500 000	-5 913 000	-8 495 000	-10 300 000	-7 826 000	-11 743 070	-65 062 070
Less: Redemption of External Loans	-24 440 025	-203 335	-203 335	-203 335	-11 203 335	-203 335	-203 335	-203 335	-203 335	-203 335	-11 203 335	-24 440 025
Other Working Capital Adjustments	-7 602 744	-633 562	-633 562	-633 562	-633 562	-633 562	-633 562	-633 562	-633 562	-633 562	-633 562	-7 602 744
Closing Cash	43 536 283	69 678 200	72 398 467	88 613 735	81 449 002	87 694 269	86 286 536	82 921 803	77 407 070	72 936 337	54 618 534	44 717 945



## **Component 3**

**Monthly projections for capital expenditure for each vote**

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Vote number	DEPT	Description	Budget F01 2016-2017
0801/05/4/03/5169	Comm	Wood Chipper	600 000
0801/05/4/03/5179	Comm	Ablution Blocks Expansion	100 000
0501/25/4/15/1201	Comm	Sicelo Library Books (DAC)	50 000
0508/05/4/03/1211	Comm	Furniture & Equipment	50 000
0801/15/4/12/3101	Comm	Lakeside Sport Centre (MIG)	2 500 000
0801/15/4/12/3103	Comm	Sicelo Sports Complex (MIG)	500 000
1011/05/4/02/5115	Comm	Skip Bin Loader with Trailer	1 800 000
1011/05/4/03/8153	Comm	Street Litter Bins	100 000
1011/05/4/03/8154	Comm	Equipment (Wash-bay)	20 000
			<b>81 968 732</b>

Cash Flow: July 2016	Cash Flow: Aug 2016	Cash Flow: Sept 2016	Cash Flow: Oct 2016	Cash Flow: Nov 2016	Cash Flow: Dec 2016	Cash Flow: Jan 2017	Cash Flow: Feb 2017	Cash Flow: March 2017	Cash Flow: April 2017	Cash Flow: May 2017	Cash Flow: June 2017
							600 000				
							100 000				
		10 000	5 000		5 000	10 000		10 000	10 000		
		50 000									
		250 000	250 000	500 000	250 000		250 000	500 000	500 000		
				500 000							
										1 800 000	
		100 000									
		20 000									
<b>9 700 000</b>	<b>1 750 000</b>	<b>5 730 000</b>	<b>2 065 000</b>	<b>9 274 732</b>	<b>3 700 000</b>	<b>120 000</b>	<b>8 300 000</b>	<b>9 380 000</b>	<b>10 743 000</b>	<b>10 926 000</b>	<b>10 280 000</b>



## **Component 4**

**Quarterly projections of service delivery targets and performance indicators for each vote**

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## DRAFT MEASURABLE PERFORMANCE OBJECTIVES (2016/2017)

IDP REF	DEPT	KPA	KFA	KEY PERFORMANCE INDICATOR	DEFINITION	CAPITAL PROJECTS (CPI), PROGRAMMES (P), ACTIVITIES (A)	BUDGET	TYPE OF INDICATOR (INPUT = I, OUTPUT = O, OUTCOME = OC, IMPACT = IM)	WARD	YEAR 4 - ANNUAL TARGET 2016/2017	Annual Target Date	Qtr 1 - Target	Qtr 2 - Target	Qtr 3 Target	Qtr 4 Target
KPI 001	COMM	KPA 7	KFA 30	(NKPI - 1d) Percentage of households with access to basic level of solid waste removal (domestic waste removal services)	Definition of a household = "people living together under one roof". "Access to basic level" = collection point. Baseline: National Stats SA, 2011 - 83.1 % / GCRO Quality of Life Survey, 2013 - 82 % Service availability is determined per area	P	Operational	O	ALL	83.1 %	30-Jun-17	-	-	-	83.10%
KPI 002	COMM	KPA 3	KFA 13	Annual review of Cemeteries Master Plan (2016/2017-financial year)	Q1 = Circulation for comments (report and proof of circulation), Q2 - Approved by Council (Council Resolution), Q3 = Draft Budget consideration (Draft Budget), Q4 = Finalisation of budget (Final Budget)	P	Operational	OC	ALL	1	30-Jun-17	1	1	1	1
KPI 004	COMM	KPA 2	KFA 06	Number of quarterly actions executed against 3 identified industrial high risk environmental contravener	Actions against 3 identified high risk environmental contraventions executed, i.e. training of safety officers, post-training inspection audits, follow-up audits and compliance inspections	A	Operational	O	ALL	12	30-Jun-17	3	3	3	3
KPI 009	COMM	KPA 3	KFA 14	Number of quarterly identified GEYODI programmes held	Q1 = Annual programme (Mayoral Games / Elderly / Young People / Kgalelopele Project (Step Forward) approved by MC (Gender, Elderly, Youth or Disabled Groups (GEYODI) programmes) Q2 - Q4 = Implementation of programme	P	Operational	OC	ALL	4	30-Jun-17	1	1	1	1
KPI 012	CORP	KPA 1	KFA 01	Number of Ordinary Council meetings held in terms of the approved annual year planner	Ordinary Council meetings held as per approved annual year planner	P	Operational	O	ALL	4	30-Jun-17	1	1	1	1
KPI 021	CORP	KPA 4	KFA 18	Average number of working days legal applications/actions are attended to by assessing the merits	Legal & Property Applications / Actions Register = Date of receipt by Legal vs date dealt with, must be within 10 working days	A	Operational	O	ALL	10	30-Jun-17	10	10	10	10
KPI 016	ENG	KPA 6	KFA 27	Percentage of accumulative building maintenance activities completed according to the maintenance plan aligned with the annual budget	Accumulative percentage of maintenance plan approved by HOD Meeting completed	P	Operational	OC	ALL	95 %	30-Jun-17	15 %	35 %	60 %	95 %
KPI 022	CORP	KPA 4	KFA 17	Adherence to uptime baseline established around the percentage of WAN/LAN interruptions	WAN/LAN daily (20 working days) check register & DUDE Monitoring System (Baseline = 90 % Uptime per month)	A	Operational	OC	ALL	90 %	30-Jun-17	90%	90%	90%	90%

KPI 023	CORP	KPA 4	KFA 16	Number of quarterly Section 52(d)-performance reports (SDBIP) submitted to Mayoral Committee	MFMA Section 52(d)- performance reports submitted quarterly to the Mayoral Committee	A	Operational	I	ALL	4	30-Jun-17	1	1	1	1
KPI 026	CORP	KPA 7	KFA 31	Report quarterly outcome of customer satisfaction survey to Mayoral Committee	Customer satisfaction survey report to reflect: 5 common complaints, area and level of satisfaction per department	A	Operational	I	ALL	4	30-Jun-17	1	1	1	1
KPI 003	CORP	KPA 1	KFA 04	Percentage compliance quarterly to Section 75 (MFMA) requirements in terms of the Website update	Website update = Date of resolution vs date of uploading within 5 days (3 working days)	A	Operational	I	ALL	100 %	30-Jun-17	100%	100%	100%	100%
KPI 028	CORP	KPA 1	KFA 02	Number of Ward Committee meetings arranged in terms of the approved annual year planner per annum	Ward Committee meetings arranged as per the approved annual year planner (3 meetings per each of the 15 wards after elections from Q2)	P	Operational	O	ALL	59	30-Jun-17	14	15	15	15
KPI 033	DP & H	KPA 8	KFA 32	Final approved LED Strategy	3 x Quarterly reports on alignment of Council's Draft LED Strategy with the National & Provincial LED legislations, policies and strategies. 1 x Report to HOD's, 1 x Report on Public Participation outcome and & 1 x Final Consolidated Report to Council	A	Operational	I	ALL	3	30-Jun-17	-	1	1	1
KPI 037	ENG	KPA 6	KFA 25	Annual compilation and submission of Water and Sanitation Maintenance Master Plan (2017/2018-financial year)	Annual Water & Sanitation Maintenance Master Plan submitted to Section 80-Engineering Services for approval before 30 Jun 2017. 1 = Submission of Master Plans	P	Operational	I	ALL	1	30-Jun-17	-	-	-	1
KPI 039	ENG	KPA 6	KFA 24	Annual square meters of tarred roads resurfaced	Accumulative square meters of tar roads resurfaced	CP	Operational	OC	ALL	45 000 m <sup>2</sup>	30-Jun-17	10 000	25 000	40 000	45 000
KPI 040	ENG	KPA 7	KFA 28	(NKPI -1a) Percentage of households with access to basic level of water	Definition of a household = "people living together under one roof" / basic level of water = potable water. Baseline: National Stats SA, 2011 - 75.8 % / GCRO Quality of Life Survey, 2013 - 79 % Service availability is determined per area	P	Operational	O	ALL	75.8%	30-Jun-17	-	-	-	75.8%
KPI 041	ENG	KPA 7	KFA 28	Annual percentage of water losses not to exceed 27 %	kL water purchased divided by kL of water accounted for	P	Operational	OC	ALL	27 %	30-Jun-17	-	-	-	27 %
KPI 044	FIN	KPA 5	KFA 19	(NKPI - 7c) Annual Cost Coverage	Available cash + investments / Monthly fixed operating expenditure (cash expenditure)	A	Operational	OC	ALL	1 Month	30-Jun-17	-	-	-	1 month



KPI 045	FIN	KPA 5	KFA 19	Annual approved budget by 30 May 2017	Key Deadline process completed	P	Operational	I	ALL	1	31-May-17	-	-	-	1
KPI 047	FIN	KPA 5	KFA 22	Percentage of annual operational budget allocated to repairs and maintenance	Repairs & Maintenance Budget as a % of the total Operating Budget (exclusive of departmental charges - AFS)	A	R & M Budget	OC	ALL	5.5 %	30-Jun-17	5.50%	-	-	5.50%
KPI 048	FIN	KPA 5	KFA 19	(NKPI - 7a) Annual Debt Coverage	Total operating revenue - operating grants received / debt service payments due within the year. Operating grants will include all grants recognised as grants on the operating budget. Operating revenue will exclude capital revenue.	A	Operational	OC	ALL	15 Times	30-Jun-17	-	-	-	15 Times
KPI 049	FIN	KPA 5	KFA 19	Annual Liquidity Ratio	Current Assets: Current Liabilities (as per the Statement of Financial Position) annually reported	A	Operational	OC	ALL	1 : 1	30-Jun-17	-	-	-	1 : 1
KPI 051	FIN	KPA 5	KFA 21	Quarterly percentage compliance with Supply Chain Management turn-around time standards (formal bids)	Formal bids concluded within 80 working days calculated as average time taken from receiving specifications until submission of item for approval	A	Operational	OC	ALL	90 %	30-Jun-17	90 %	90 %	90 %	90 %
KPI 052	FIN	KPA 5	KFA 19	Unqualified audit opinion issued by the Auditor-General	Auditor-General opinion expressed on Annual Financial Statements (AFS). Predetermined Objectives (PDOs) and Compliance	A	Operational	OC	ALL	1	30-Nov-16	-	1	-	-
KPI 053	FIN	KPA 5	KFA 19	(NKPI - 7b) Annual percentage of outstanding service debtors to revenue	Total outstanding service debtors / revenue received for services calculated per annum (all consumer debtors included)	A	Operational	OC	ALL	33 %	30-Jun-17	-	-	-	33 %
KPI 056	CORP	KPA 4	KFA 15	(NKPI - 6) The percentage of a municipality's budget actually spent on implementing its Workplace Skills Plan	Accumulatively percentage of training budget actually spent according to Section 71-MFMA financial report	P	Training	OC	ALL	100 %	30-Jun-17	24 %	49 %	59 %	90 %
KPI 058	PROT	KPA 2	KFA 07	Review the Disaster Management Plan annually	75 % = Disaster Management Plan reviewed and 100 % = Approved in IDP	A	Operational	O	ALL	100 %	30-Jun-17	-	-	75%	100%
KPI 060	PROT	KPA 2	KFA 08	Percentage of emergency services vehicles dispatched within 3 minutes of receiving call	Call logger versus Incident Register	A	Operational	OC	ALL	90 %	30-Jun-17	90 %	90%	90%	90%



KPI 062	PROT	KPA 2	KFA 09	Quarterly report on outcome of by-law enforcement inspections conducted to the Mayoral Committee	Report = Compliance to Formal/Informal trading inspection plan & Permit Register vs outcome of inspections	A	Operational	O	ALL	4	30-Jun-17	1	1	1	1
KPI 064	PROT	KPA 2	KFA 05	Quarterly number of joint roadblocks executed with SAPS and/or Provincial Traffic	Identified roadblock locations (Public transport, heavy duty vehicles and overloading)	A	Operational	O	ALL	24	30-Jun-17	6	6	6	6
KPI 066	COMM	KPA 3	KFA 11	Percentage completion of Phase 3 (Ablution & Soccer Field) at Lakeside Sport Centre	Phase 3 (Ablution and Soccer Field) of 4 phases completed (R Value expenditure)	CP	R 2 500 000.00	O	6	95 %	30-Jun-17	6%	42%	65%	95%
KPI 068	FIN	KPA 5	KFA 20	Annual percentage of Collection Rate	Actual amount collected (cash) / amount billed for the period (per billing cycle - excluding any arrear payments)	A	Operational	OC	ALL	93 %	30-Jun-17	-	-	-	93%
KPI 070	ENG	KPA 6	KFA 23	Annual percentage of electricity losses not to exceed 11.5 %	Loss electricity kW purchase / kW accounted for due to loss	P	Operational	OC	ALL	11.5 %	30-Jun-17	-	-	-	11.50%
KPI 073	CORP	KPA 1	KFA 02	Number of external stakeholder events arranged annually	Annual Events Plan executed	A	Operational	O	ALL	3	30-Jun-17	1	1	1	-
KPI 074	FIN	KPA 5	KFA 19	(NKPI - 3) The percentage of a municipality's capital budget actually spent on capital projects, identified for a particular financial year, in terms of the municipality's IDP	Accumulative actual percentage expenditure incurred on the overall capital budget (all line items on capital budget)	CP	R 81 968 732.00	OC	ALL	90 %	30-Jun-17	15 %	30 %	55 %	90 %
KPI 074	ENG	KPA 5	KFA 19	(NKPI - 3) The percentage of a municipality's capital budget actually spent on capital projects, identified for a particular financial year, in terms of the municipality's IDP	Accumulative actual percentage expenditure incurred on the overall departmental capital budget (all line items on capital budget)	CP	R 67 663 732.00	OC	ALL	90 %	30-Jun-17	15 %	30 %	55 %	90 %
KPI 086	ENG	KPA 6	KFA 25	(NKPI - 1b) Percentage of households with access to basic level of sanitation	Definition of a household = "people living together under one roof" / basic level of sanitation = minimum of flush toilet with septic tank /pit latrine with ventilation. Baseline: National Stats SA, 2011 - 84.1 % / GCRO Quality of Life Survey, 2013 - 81 % Service availability is determined per area	P	Operational	O	ALL	84.1 %	30-Jun-17	-	-	-	84.1%
KPI 074	COMM	KPA 5	KFA 19	(NKPI - 3) The percentage of a municipality's capital budget actually spent on capital projects, identified for a particular financial year, in terms of the municipality's IDP	Accumulative actual percentage expenditure incurred on the overall departmental capital budget (all line items on capital budget)	CP	R 6 455 000.00	OC	ALL	90 %	30-Jun-17	15 %	30 %	55 %	90 %

KPI 087	ENG	KPA 7	KFA 29	(NKPI - 1c) Percentage of households with access to basic level of electricity	Definition of a household = "people living together under one roof" / basic level of electricity = minimum of 10 Amp connection per household. Baseline: National Stats SA, 2011 - 79.3 % / GCRQ Quality of Life Survey, 2013 - 80 % Service availability is determined per area	A	Operational	O	ALL	79.3 %	30-Jun-17	-	-	-	79.3%
KPI 088	FIN	KPA 5	KFA 20	(NKPI - 2) Percentage of households earning less than R1100 per month with access to free basic services	Percentage of number of households registered as formal indigent households who receive basic services (Total household income: R3 500 pm in our supply area)	A	Operational	OC	ALL	100 %	30-Jun-17	100%	100%	100%	100%
KPI 089	COMM	KPA 5	KFA 20	Percentage of households who applied for indigent status, assessed as formal indigent households	Assessed indigent applications = visited / verified as per Indigent Policy (Par 10.1.3). Register maintained (Applications vs assessments)	A	Operational	O	ALL	100 %	30-Jun-17	100 %	100 %	100 %	100 %
KPI 005	CORP	KPA 1	KFA 03	Formalised IGR (Inter-governmental Relations) Fora meetings attendance quarterly reported to the Mayoral Committee	Formalised meetings where agendas have been received within 24 hours prior to the meeting. Report = Department, type of meeting and delegate(s)	A	Operational	O	ALL	4	30-Jun-17	1	1	1	1
KPI 090	CORP	KPA 4	KFA 15	(NKPI - 5) Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved Employment Equity Plan reported to the Mayoral Committee	Annual report = Verified appointments made as per the municipality's Employment Equity Plan	A	Operational	OC	ALL	1	30-Jun-17	-	-	-	1
KPI 029	COMM	KPA 6	KFA 26	Acquisition of 1 x Skip Bin Loader with trailer	Delivery Note	CP	R 1 800 000.00	OC	ALL	1	30-Jun-17	-	-	-	1
KPI 015	COMM	KPA 3	KFA 14	Number of outreach activities conducted in order to create awareness of library services	3 activities presented per Midvaal Library per quarter	P	Operational	OC	ALL	60	30-Jun-17	15	15	15	15
KPI 006	PROT	KPA 2	KFA 09	Percentage collected of traffic fines issued	Value of fines issued from 1 Jul 2016 until 30 Jun 2017, paid	A	Operational	OC	ALL	16%	30-Jun-17	0	0	0	16%
KPI 008	PROT	KPA 2	KFA 05	Percentage compliance to turn-around times in terms of complaints received for road traffic signs/markings for safety and security	Register = Date of Complaint received vs date of completion of actual work within 7 working days	A	Operational	O	ALL	90%	30-Jun-17	90%	90%	90%	90%
KPI 010	PROT	KPA 2	KFA 05	Broader Forum/Cluster meetings attended by relevant Councillor (Crime Prevention Intervention)	Quarterly - Agenda, Minutes & Attendance Register (Broader Forum Meeting & Cluster Meetings)	A	Operational	I	ALL	4	30-Jun-17	1	1	1	1
KPI 013	PROT	KPA 2	KFA 05	Number of collaborative meetings attended with CPF's in terms of Crime Prevention Collaboration Plan	Meetings with CPF's = Roll-out of plan (Camera's)	A	Operational	I	ALL	10	30-Jun-17	3	2	3	2

KPI 030	DP & H	KPA 8	KFA 32	Number of LED/Agricultural initiatives and programmes executed	Identified LED/Agricultural Projects/Programmes supported. Q1 = Considered Programme/Project/Initiative by Section 80, Q2 - Q4 = 1 programme per quarter executed	A	Operational	OC	ALL	4	30-Jun-17	1	1	1	1
KPI 031	DP & H	KPA 8	KFA 33	Outcome of red tape reduction measures in respect of land use applications quarterly reported to Mayoral Committee	Q1 = Measures drafted, Q2 - Q4 = Report compliance to red tape reduction measures (land use applications vs compliance)	A	Operational	OC	ALL	3	30-Jun-17	-	1	1	1
KPI 032	DP & H	KPA 8	KFA 33	Outcome of red tape reduction measures in respect of building plan applications quarterly reported to Mayoral Committee	Q1 - Measures drafted, Q2 - Q 4 = Report compliance to red tape reduction measures (building plan applications vs compliance)	A	Operational	OC	ALL	3	30-Jun-17	-	1	1	1
KPI 018	DP & H	KPA 3	KFA 10	Human Settlement Plan approved	Human Settlement Plan = 1 x Council resolution to initiate public participation process, 1 x Report on Public Participation outcome and 1 x Final Consolidated Report drafted signed off by HOD & 1 x Final report submitted into the reporting cycle to Council	A	Operational	OC	ALL	1	30-Jun-17	1	1	1	1
KPI 034	DP & H	KPA 8	KFA 33	De Deur Precinct Plan revised to integrate De Deur with Savanna City to facilitate change of land use (municipal facilities, religious tourism and agri-processing)	De Deur Precinct Plan revised = 1 x Terms of Reference defined, 1 x Inception Report submitted to HOD and 1 x Draft Precinct Plan submitted into reporting cycle for MC to consider	A	Operational	OC	ALL	1	30-Jun-17	1	1	1	1





## **Component 5**

**Ward information for expenditure and service delivery /  
detailed capital works plan broken down by ward  
over three years**

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## Service Delivery & Budget Implementation Plan

Component 5(1): Ward information for expenditure and service delivery

Capital Project Description	Ward No (New wards)	Budget F01 2016-2017
Mamello Access Road (MIG)	1	100 000.00
Modular Library (Bantu-Bonke)	1	1 500 000.00
Fire Station Vaal Marina (MIG)	1	4 000 000.00
Risiville Substation (Bulk Contribution)	2	9 000 000.00
Randvaal Library Books (DAC)	4	50 000.00
Extension To Daleside Sewer (MIG)	4	6 000 000.00
Extension To Daleside Sewer (Performance Guarantee)	4	624 732.00
Lakeside Library Books (DAC)	6	50 000.00
Lakeside Sport Centre (MIG)	6	2 500 000.00
Meyerton Library Books (DAC)	9	50 000.00
E-Learning White Smart Board	9	170 000.00
Sicelo Library Books (DAC)	10	50 000.00
Sicelo Sports Complex (MIG)	10	500 000.00
IT Equipment	11	10 000.00
Furniture & Equipment	11	10 000.00
Furniture & Equipment	11	50 000.00
De Deur Library Books (DAC)	11	50 000.00
Prefabricated Site Office	11	200 000.00
Small Municipal Depot	11	400 000.00
Vehicles	11	300 000.00
Development Of Parks	11	500 000.00
Upgrade Jan Neethling Low Voltage	13	2 000 000.00
HOK Library Books (DAC)	15	50 000.00
Gravel To Tar (MIG)	1, 6, 8 & 10	2 539 000.00
Upgrade Intersections	3 & 14	4 000 000.00
Upgrade Sewage Network (MIG)	3, 8, 10, 11	3 400 000.00
Sicelo/Highbury Reservoir & Main Servitude	4, 5, 8, 10, 11 & 15	300 000.00
Sicelo/Highbury (Valley Settlements) Res	4, 5, 8, 10, 11 & 15	10 000 000.00
Sicelo Bulk Network (Erf 78 To 204) - Carry Over	8 & 10	800 000.00
Standby Generator	All	10 000.00
Air conditioner	All	10 000.00
Upgrading Of CCTV (Ups-10kva 15 Mins)	All	20 000.00
Equipment (wash bay)	All	20 000.00
Security Cameras	All	35 000.00
Engineering Computers	All	50 000.00
Diesel tanker mounted on trailer 500 litres	All	50 000.00
Telescopic Pole pruners	All	25 000.00
PC Replacements	All	20 000.00



Capital Project Description	Ward No (New wards)	Budget F01 2016-2017
Large Chainsaws	All	40 000.00
Portable Laboratory Kit	All	100 000.00
Ablution Blocks Expansion	All	100 000.00
Rodding Trailer	All	120 000.00
Brush Cutters	All	40 000.00
Alcohol Meter	All	150 000.00
New Program For Grave Bookings	All	150 000.00
IT Equipment (Computers & Printers Replace	All	50 000.00
Machinery & Equipment	All	180 000.00
Furniture - New Admin Building - Waste Water Treatment Works	All	200 000.00
New Pc's And Laptops	All	75 000.00
Upgrade Of Switches On Network	All	80 000.00
Painting Machine	All	250 000.00
Street Litter Bins	All	100 000.00
Jetting Machine	All	350 000.00
Sepesam Backup Solution	All	480 000.00
Wood Chipper	All	600 000.00
Mayoral Vehicle	All	650 000.00
2 x LDV new	All	700 000.00
Double Cabs	All	600 000.00
Water Meter Replacement Programme	All	500 000.00
Skip Bin Loader with trailer	All	1 800 000.00
Replace Redundant Switchgear	All	1 000 000.00
Electricity Metering	All	1 000 000.00
Land Cruisers	All	900 000.00
Water Loss Programme	All	2 600 000.00
Water Loss Programme - pipe replacement	All	5 500 000.00
IT and Equipment	All	50 000.00
Flow meters for Waste Water Treatment Works	All	200 000.00
Micro Server (Kiosk HP Pro - Laint Micro Server Gen 8 (5x Libr)	Various	90 000.00
Book Security Systems (DAC)	Various	270 000.00
New Connections	Various	500 000.00
Extend Sewer Network	Various	600 000.00
Replacement Pumps	Various	1 000 000.00
Pump Stations Upgrade And Modification	Various	2 500 000.00
Electrification Projects	Various	9 000 000.00
<b>R</b>		<b>81 968 732.00</b>

## Service Delivery & Budget Implementation Plan

Component 5(2): Detailed Capital Works Plan broken down by Ward over three years

Capital Project Description	Ward No (New wards)	Budget F01 2016-2017	Budget F02 2017-2018	Budget F03 2018-2019
Mamello Access Road (MIG)	1	100 000.00		
Mamello Access Road Servituudes	1		200 000.00	
Modular Library (Bantu-Bonke)	1	1 500 000.00		
Fire Station Vaal Marina (MIG)	1	4 000 000.00	4 000 000.00	
Upgrade Vaalmarina Landfill Site (Gs/Sa/83	1		750 000.00	
Upgrade Vaalmarina Trf Station Phase 2 (Cs/Ga/7/089/09	1			1 100 000.00
Cable Feeders To Consolidate Emfulent Connections	2		1 000 000.00	1 000 000.00
Risiville Substation (Bulk Contribution)	2		7 000 000.00	
Risiville Substation (Bulk Contribution)	2	9 000 000.00		
Randvaal Library Books (DAC)	4	50 000.00	50 000.00	50 000.00
Extension To Daleside Sewer (MIG)	4	6 000 000.00	5 000 000.00	
Extension To Daleside Sewer (Performance Guarantee)	4	624 732.00		
Lakeside Library Books (DAC)	6	50 000.00	50 000.00	50 000.00
Lakeside Sport Centre (MIG)	6	2 500 000.00	2 500 000.00	
Shelters for Informal Traders (MIG)	8		50 000.00	700 000.00
Meyerton Library Books (DAC)	9	50 000.00	50 000.00	50 000.00
E-Learning White Smart Board	9	170 000.00		
Feeder Supply To S16	9	-	500 000.00	
Sicelo Library Books (DAC)	10	50 000.00	50 000.00	50 000.00
Sicelo Sports Complex (MIG)	10	500 000.00		
IT Equipment	11	10 000.00	20 000.00	30 000.00
Furniture & Equipment	11	10 000.00	25 000.00	30 000.00
Furniture & Equipment	11	50 000.00		60 000.00
De Deur Library Books (DAC)	11	50 000.00	50 000.00	50 000.00
Prefabricated Site Office	11	200 000.00		
Furniture & Equipment	11		150 000.00	150 000.00
Small Municipal Depot	11	400 000.00		
Informal Trading Facilities	11		500 000.00	500 000.00
Vehicles	11	300 000.00	500 000.00	500 000.00
Development Of Parks	11	500 000.00	500 000.00	600 000.00
Modal Transport Facilities	11			2 000 000.00
Savanna City New Library Books (DAC)	11		2 000 000.00	
Clinic	11			3 000 000.00
Waste Transfer Stations	11		1 500 000.00	1 500 000.00
Community Hall	11		2 000 000.00	3 000 000.00
Sports Facilities	11		3 000 000.00	3 000 000.00
Municipal Depot	11		1 000 000.00	5 000 000.00
Savanna City New Library (MIG)	11		3 000 000.00	4 000 000.00
Library	11		3 500 000.00	5 000 000.00
Pipe Rising Main Replacement (Klipwater)	12			500 000.00
Upgrade Jan Neethling Low Voltage	13	2 000 000.00		
HOK Library Books (DAC)	15	50 000.00	50 000.00	50 000.00
Gravel To Tar (MIG)	1, 6, 8 & 10	2 539 000.00	278 000.00	4 985 000.00
Upgrade Intersections	3 & 14	4 000 000.00		
Upgrade Sewage Network (MIG)	3, 8, 10, 11	3 400 000.00		6 000 000.00
Sicelo/Highbury Reservoir & Main Servituude	4, 5, 8, 10, 11 & 15	300 000.00		
Sicelo/Highbury (Valley Settlements) Res	4, 5, 8, 10, 11 & 15	10 000 000.00	15 000 000.00	14 000 000.00
Sicelo Bulk Network (Erf 78 To 204) - Carry Over	8 & 10	800 000.00		
Standby Generator	All	10 000.00		
Air cons	All			10 000.00
Air con (Offices)	All			
Air conditioner	All	10 000.00	10 000.00	
Upgrading Of CCTV (Ups-10kva 15 Mins)	All	20 000.00		

Capital Project Description	Ward No (New wards)	Budget F01 2016-2017	Budget F02 2017-2018	Budget F03 2018-2019
Air cons	All		20 000.00	
Equipment (wash bay)	All	20 000.00		
Air conditioners (new)	All		15 000.00	15 000.00
Security Cameras	All	35 000.00		
Paving Breaker	All		40 000.00	
Engineering Computers	All	50 000.00		
Diesel tanker mounted on trailer 500 litres	All	50 000.00		
Swing Axle Water cart	All		50 000.00	
Tandem High Trailer	All		50 000.00	
Telescopic Pole pruners	All	25 000.00		25 000.00
PC Replacements	All	20 000.00	20 000.00	20 000.00
Kudus	All		80 000.00	
Large Chainsaws	All	40 000.00	40 000.00	
Portable Laboratory Kit	All	100 000.00		
Swing Axle Water cart	All			100 000.00
Motor Powered Roller Shutter door Tractor Storeroom	All			100 000.00
Abulution Blocks Expansion	All	100 000.00		
Palisade Security Fence (Depot)	All		120 000.00	
Rodding Trailer	All	120 000.00		
Brush Cutters	All	40 000.00	40 000.00	40 000.00
Alcohol Meter	All	150 000.00		
New Program For Grave Bookings	All	150 000.00		
IT Equipment (Computers & Printers Replace	All	50 000.00	55 000.00	60 000.00
Ride On Lawnmowers With Trailers	All		170 000.00	
Machinery & Equipment	All	180 000.00		
Furniture - New Admin Building - Waste Water Treatment Works	All	200 000.00		
New Pc's And Laptops	All	75 000.00	75 000.00	75 000.00
Upgrade Of Switches On Network	All	80 000.00	80 000.00	80 000.00
Roller Compactor	All		250 000.00	
Painting Machine	All	250 000.00		
Motor Elevating Work Platform	All			250 000.00
Skip Bins 6 Cubic Meters	All		300 000.00	
Street Litter Bins	All	100 000.00	100 000.00	100 000.00
Jetting Machine	All	350 000.00		
Vehicle Replacements	All		350 000.00	
Loader Tractor	All			400 000.00
Vehicles Water Demand Management	All			400 000.00
Tractor (Replacement)	All			400 000.00
LDVs (Replacement)	All		200 000.00	210 000.00
Sepesam Backup Solution	All	480 000.00		
Drilling Machine	All			550 000.00
Identification And Establishment Of Borrow Pit	All		100 000.00	500 000.00
Wood Chipper	All	600 000.00		
Mayoral Vehicle	All	650 000.00		
2 x LDV new	All	700 000.00		
IT Network Infrastructure	All		480 000.00	480 000.00
Abulution Facilities For Workshop (OSH Act)	All		200 000.00	1 000 000.00
Double Cabs	All	600 000.00		760 000.00
Water Meter Replacement Programme	All	500 000.00	500 000.00	500 000.00
Skip Bin Loader with trailer	All	1 800 000.00		
Replace Redundant Switchgear	All	1 000 000.00		
Electricity Metering	All	1 000 000.00	500 000.00	1 000 000.00
JOC Vehicle	All		2 500 000.00	500 000.00
Land Cruisers	All	900 000.00	1 000 000.00	1 050 000.00
Water Loss Programme	All	2 600 000.00	1 300 000.00	1 400 000.00
Water Loss Programme - pipe replacement	All	5 500 000.00		

Capital Project Description	Ward No (New wards)	Budget F01 2016-2017	Budget F02 2017-2018	Budget F03 2018-2019
IT and Equipment	All	50 000.00	50 000.00	50 000.00
Flow meters for Waste Water Treatment Works	All	200 000.00		
Micro Server (Kiosk HP Pro - Laint Micro Server Gen 8 (5x Lbr)	Various	90 000.00		
Book Security Systems (DAC)	Various	270 000.00		
ICT Upgrading	Various			500 000.00
High Mast Lights & Street Lights To Un-serviced	Various		500 000.00	500 000.00
New Connections	Various	500 000.00	500 000.00	500 000.00
Extend Sewer Network	Various	600 000.00	600 000.00	600 000.00
Replacement Pumps	Various	1 000 000.00	700 000.00	700 000.00
Pump Stations Upgrade And Modification	Various	2 500 000.00		
Other Sports Projects	Various		500 000.00	3 000 000.00
Electrical Reticulation (New Areas)	Various	-	2 000 000.00	2 000 000.00
Electrification Projects	Various	9 000 000.00	9 000 000.00	12 000 000.00
		81 968 732.00	76 768 000.00	86 840 000.00